

Appendix 1 Staff Structure



The Project is hosted by East Devon Volunteer Support Agency (EDVSA), a Company Limited by Guarantee registered in England (number 07035905) and registered as a charity in England & Wales (number 1134611). Line management support is provided to The Project's Coordinator by EDVSA's Deputy Chief Officer, Julia Darby. EDVSA bring expertise around project development and budgeting, and provide back office functions – payroll, employment, insurance and accounts.

Staff

For the period to 1 September to 31 December 2013, EDVSA employed 2 part-time staff working exclusively on The Project – the Project Coordinator and Mental Health Support Worker. They worked alongside a Senior Youth Worker from Devon Youth Service, who was provided to The Project as part of a partnership agreement.

In the past year, there have been changes in staff, and the way roles and responsibilities are structured. Since July 2014, EDVSA/The Project has employed 3 part-time staff, as follows:

Project Coordinator (18 hrs): Debbie Humberstone is the founder of The Project, having conceived of the idea following her own experience of supporting her teenage daughter through severe mental health issues. She has a long history of working in administration, complementary therapies and has also previously set up another support group on a voluntary basis. Now The Project is up and running, and the delivery model refined over the course of the year, Debbie's focus is now the longer-term planning, funding and strategic development of The Project. She is also responsible for marketing and publicity, website and social media, running the Parents Group and liaising with parents, delivery of talks and workshops in schools and the community, meetings, networking and the general promotion of The Project to healthcare professionals, schools and the wider community.

In October 2013, Debbie was accepted onto the prestigious Lloyds Bank Social Entrepreneurs Programme, to develop The Project and learn new business skills to allow her to take the project forward and explore possibilities for its longer term sustainability.

Mental Health Support Worker (6.5 hrs): Kerry Cable is in the final stages of qualifying as a Counsellor, and has gained experience of working on a one-to-one basis with young people through her training, and placement with Young Devon. She originally came from a background in marketing, but has since retrained as a therapist and support worker. As part of the team facilitating our support sessions, Kerry's main responsibilities are progressing referrals, liaising with young people, initial and follow-up meetings with young people, evaluation and peer mentor support. Kerry took over from Katie Reeves, who left the team in August 2014.

Group Worker (4.5 hrs): Sarah Higgins is currently training to become a Social Worker, and comes to The Project from the Dorset Youth Offending Team, where she worked as a Social Worker Assistant. Sarah is the Lead Facilitator for group sessions, and also leads with session planning, and volunteer cover. Sarah joined the team in July 2014.

Volunteers

We have a team of 15 volunteers, ranging in age from teenagers through to retirees. All have either a lived experience of mental illness – either for themselves or as carers – or have worked professionally with children and young people and/or in mental health. Volunteers help with:

- providing support at young people's sessions
- facilitating our parents group
- fundraising and events
- workshops